



Fee Assistance Information

This is not an activity registration form. All participants must enroll through the City of Saint Paul Parks and Recreation ActiveNet System.

Saint Paul Parks and Recreation has a fee assistance program that helps families pay for youth classes and activities. Fee assistance can be requested by families who meet program requirements when registering for youth activities. To be eligible for fee assistance, youth must live in Saint Paul, be 18 years of age or younger, and qualify to receive free or reduced fee lunches.

Youth who qualify can receive up to \$100 in fee assistance **per year**. Parents may request up to 50% of the cost of an activity. The remainder of the fee must be paid by the parent.

Parents/guardians may request fee assistance during the registration process. Proof of residency must be shown prior to final registration confirmation.

Fee assistance program funds may not be used toward membership fees, annual passes, special discount promotions or S'more Fun daycare fees.

Fee Assistance Registration Process

- 1) Parent/Guardian requests Fee Assistance through a Recreation Center.
- 2) Fee Assistance request is processed through an approval process **prior to registration**.

Approval process can take up to (3) business days to process. The customer will be notified once this process is completed.

Cash and Credit Card payments will only be taken after the (3) day approval process for partial scholarship requests.

Child's First Name: _____ Last Name: _____

Address: _____ City: _____ Zip Code: _____

Phone: _____ Gender: _____ Date of Birth: _____

Child receives free or reduced fee lunches _____ Yes _____ No

Name of Activity: _____ Activity Number: _____

Cost of the Activity _____ Amount Requested (up to 50%) _____

Parent/Guardian First Name: _____ Last Name: _____

Parent E-mail address: _____

For additional questions, please email Parks-FeeAssistance@ci.stpaul.mn.us

For Office Use only: Customer ID _____ Proof of Residency _____